

**Miss L. Swift
(i/c Girls' PE)**

Email: lds@birkenheadschoo.co.uk

Dear

On Friday 9th October 2009, the Netball World Series is coming to the **Manchester Evening News Arena**, with the top six nations in the world competing.

As Netball is an integral part of the girls' PE programme, it would be an excellent opportunity to see Netball played at the highest possible level. I have therefore provisionally reserved tickets for all the girls currently in Yrs 7, 8 & 9. The cost of this trip will be **£18.00** which includes entry to the event and transport.

We will be travelling in two minibuses to the event, departing after school and returning for about **11pm on Kingsmead Rd.** The girls may attend the event in their own clothes as there will be time to change after school on the Friday before the minibuses depart. They will also need to bring a packed meal or a small sum of money for tea. In addition there will be souvenir stands selling Netball merchandise.

If you would like your daughter to go on this trip please fill in the attached form and return it to me, via your daughter, by **Friday 12th June.**

Yours sincerely

BOOKING FORM: MANCHESTER EVENING NEWS ARENA NETBALL

To book a place on the Netball World Series Trip please complete the form below and return it to Miss Swift

Payment arrangements

Our preferred method of payment is direct debit and payment will be collected as follows:

- **Direct debit payment of £18.00 will be collected by the next direct debit.**

If you do not already have a direct debit arrangement in place for the payment of fees, either monthly or termly, please call Mrs Burgess on 0151 651 3013 to set-up a direct debit for the payment of extras such as this trip.

For parents who do not wish to set-up a direct debit arrangement, we require payment for the full amount by debit card or cheque as soon as possible.

Please note that we are unable to accept payments in cash or by credit card.

Withdrawal

In the event of withdrawal of a pupil, a refund will be made, based upon the full cost of the trip less the deposit and a share of costs already incurred and other unavoidable costs.

TRIP NAME: **MANCHESTER EVENING NEWS ARENA**

PUPIL NAME _____

FORM _____

- Please collect the balance of the cost by direct debit (preferred option) or
- I wish to set-up a direct debit or
- Payment by debit card. Please phone Mrs Burgess on 0151 651 3013 or
- I enclose a cheque for £18.00 made payable to Birkenhead School

PARENT SIGNATURE _____

DATE _____

CONSENT FORM

1. I agree to my son/daughter taking part in this School visit. I am aware of the details of the activities which have been proposed and give my consent for him/her to take part in these activities.
2. I agree to authorise the Party Leader during the course of the visit to approve such medical treatment for my son/daughter as is deemed necessary in an emergency; this must be on the advice of a qualified medical practitioner.
3. I acknowledge that neither the organiser of the visit nor the Governors of the School can accept responsibility for personal injury sustained, nor loss occurred, due to circumstances beyond their control.
4. I am aware of and satisfied with the School's insurance cover for this visit.
5. I have added to the bottom of this form details of any contagious diseases or infections which my son/daughter has suffered from in the past 3 months.
6. I have added to the bottom of this form any instructions or information needed for this specific trip (e.g. short term medication, parents away on holiday etc.)

I confirm that there have been no changes to the long term information provided to the School on the 'Update Form for Educational Visits' (which gives details of emergency contacts, medical details, dietary requirements and the administration of medication information)*

OR

I confirm that there have been changes and attach, as requested, an amended 'Update Form for Educational Visits'*

Pupil Name: «Pupil_1st_name» «Pupil_surname» Form: «Form»
Visit to: **Manchester Evening News Arena** Date(s) of visit: **9th October 2009**

Signed..... (Father/Mother/Guardian*)

Date.....

(*delete as appropriate)

Additional Information for points 5 & 6 above:-

