

Dear

You will no doubt be aware that “King Lear” is one of the texts being studied on the A level English Literature course this year. We are most fortunate that a Royal Shakespeare Company production of the play is just about to open in the Courtyard Theatre at Stratford-upon-Avon.

I have therefore booked for the Literature and Theatre Studies students to travel to Stratford on the morning of Friday, 5th March, where we shall attend a lecture on the play at the Shakespeare Birthplace trust in the afternoon and then see the performance in the evening. Rather than travelling back very late that night, I have made a reservation for us to stay at the Stratford Youth Hostel, and we shall then visit Shakespeare’s birthplace on Saturday morning, before driving back to Birkenhead.

The cost of the trip, including the theatre tickets and accommodation, is £67.50 per person. The only extra money required will be for lunch and tea on the Friday.

We shall be travelling by school minibus, departing at 10.30 on the Friday morning and returning to Kingsmead Road South by 2.00 on the Saturday afternoon. Students will not be required to wear school uniform, but they should be appropriately dressed for an evening at the theatre.

I should be most grateful if you would complete and return the attached forms as soon as possible. Please do not hesitate to contact me (cls@birkenheadschool.co.uk), if you have any questions.

Yours sincerely,
C L Smale

BOOKING FORM: KING LEAR – STRATFORD UPON AVON

To book a place please complete the form below and return it to Mr Smale

Payment arrangements

Our preferred method of payment is direct debit and payment will be collected as follows:

- **One Direct debit payment of £67.50 will be collected by the next direct debit.**

If you do not already have a direct debit arrangement in place for the payment of fees, either monthly or termly, please call Mrs Burgess on 0151 651 3013 to set up a direct debit for the payment of extras, such as this trip.

For parents who do not wish to set up a direct debit arrangement, we require payment for the full amount by debit card or cheque as soon as possible.

Please note that we are unable to accept payments in cash or by credit card.

Withdrawal

In the event of withdrawal of a pupil, a refund will be made, based upon the full cost of the trip less the deposit and a share of costs already incurred and other unavoidable costs.

KING LEAR – STRATFORD UPON AVON

I would like my child to take part in the above visit.

PUPIL NAME:

FORM :

- | | | |
|---|----|--------------------------|
| • Please collect the balance of the cost by direct debit (preferred option) | or | <input type="checkbox"/> |
| • I wish to set up a direct debit | or | <input type="checkbox"/> |
| • Payment by debit card. Please phone Mrs Burgess on 0151 651 3013 | or | <input type="checkbox"/> |
| • I enclose a cheque for £67.50 made payable to Birkenhead School | | <input type="checkbox"/> |

PARENT SIGNATURE _____

DATE _____

CONSENT FORM

1. I agree to my son/daughter taking part in this School visit. I am aware of the details of the activities which have been proposed and give my consent for him/her to take part in these activities.
2. I agree to authorise the Party Leader during the course of the visit to approve such medical treatment for my son/daughter as is deemed necessary in an emergency; this must be on the advice of a qualified medical practitioner.
3. I acknowledge that neither the organiser of the visit nor the Governors of the School can accept responsibility for personal injury sustained, nor loss occurred, due to circumstances beyond their control.
4. I am aware of and satisfied with the School's insurance cover for this visit.
5. I have added to the bottom of this form details of any contagious diseases or infections which my son/daughter has suffered from in the past 3 months.
6. I have added to the bottom of this form any instructions or information needed for this specific trip (e.g. short term medication, parents away on holiday etc.)

I confirm that there have been no changes to the long term information provided to the School on the 'Update Form for Educational Visits' (which gives details of emergency contacts, medical details, dietary requirements and the administration of medication information)*

OR

I confirm that there have been changes and attach, as requested, an amended 'Update Form for Educational Visits'*

PUPIL:

FORM:

Visit to: King Lear – Stratford-Upon-Avon

Date: 5th – 6th March 2010

Signed: _____ (Father/Mother/Guardian*)

Date: _____

(*delete as appropriate)

Additional Information for points 5 & 6 above:-
